

Job Title: Nursery Attendant

Hours: 9:30 AM - 12:30 PM

Reports To: Director of Christian Education (DCE) & Christian Education Committee

Hourly Rate: \$15

Job Summary:

The Nursery Attendant is responsible for providing attentive, nurturing care for children from birth to 4 years of age during church services and events. This position supports the church's mission by creating a safe and loving environment for our youngest members, allowing parents to engage in worship and community activities with peace of mind.

Qualifications/Skills:

Genuine love for children and the ability to lead them patiently.

Strong organizational and interpersonal skills.

Dependability and honesty are a must.

Current CPR Certification or willingness to obtain certification.

Must meet the KMC Safe Sanctuary policy, which includes drug testing and a background check

Prior experience in group childcare is preferred.

Responsibilities:

Provide love and undivided attention to children, ensuring a welcoming and secure environment.

Learn and remember children's names and needs, maintaining open communication with parents.

Sanitize toys, dishes, and changing tables after each use, ensuring cleanliness and hygiene.

Collect and maintain parents' contact information and any known allergies for their children.

Change diapers as needed and assist children with bathroom needs.

Familiarize yourself with the fire escape plan and ensure volunteers are aware and prepared to execute the plan.

Ensure all parents sign children in and out on the appropriate form.

Work Environment:

This is a part-time position, primarily during regular church services. There are potential opportunities for additional hours during special events, holidays, or church activities.

Physical Requirements:

Must be able to lift and carry children and engage in active play. The position may involve sitting on the floor or similar activities.

Training Opportunities:

New hires will receive training related to Safe Sanctuary policies, CPR procedures, and childcare best practices.

Performance Evaluation:

The individual's performance will be regularly evaluated based on their interactions with children, communication with parents, and adherence to safety and hygiene protocols.

Candidate Attributes:

Ideal candidates should display creativity, flexibility, and a cheerful demeanor and help foster a nurturing environment that aligns with the church's values.